

**Moffat County Board of County Commissioners
221 W Victory Way Suite 130 Craig, CO 81625**

June 28, 2018

In attendance: Ray Beck, Chairman; Don Cook, Vice Chair; Frank Moe, Board Member; Tori Pingley, Deputy Clerk & Recorder; Sasha Nelson; Dan Davidson; Paul Knowles; Ken Wergin; Dan Miller; Dollie Rose; Lynnette Siedschlaw; John Ponikvar; Linda Peters; Kathy Bower; Lila Herod; Carol Haskins; Melody Villard; Albert Villard; John & Mary Lou Allen; Lennie Gillam; Jerry Hoberg; Karen Brown; David Tan; Rebecca Tyree; Cathy Nielson; Jeff Comstock; Donald Broom; Tammi Booker; Doug Winters; Adam Cozzens;

**Call to Order
Pledge/Opening Prayer**

Moe made a motion to approve the agenda as presented. Cook seconded the motion. Motion carried 3-0.

Consent Agenda:

Cook made a motion to approve the consent agenda with the following exception, pull d and e to discuss further:

Review & Sign the following documents:

- a) Approve minutes: June 12, June 18 (Board of Health), June 19
- b) Resolution for Payment of Payroll Warrants: 2018-67
- c) Resolution for Transfer of Payment of Warrants: 2018-68
- d) Resolution 2018-44: Closure of Clerk's Office for Training – July 9, 2018
- e) Memo of Understanding and Lease Agreement w/ Brown's Park School Alumni Association
- f) Unified Carrier Registration Form
- g) 5 County Core Services Mental Health Services contract w/
 - Ariel Clinical Services
 - Behavioral Health & Wellness
 - Starting Point Counseling
 - Yampa Valley Psychotherapists
- h) 5 County Core Services Life Skills Services contract w/ Ariel Clinical Services
- i) Collaborative Services Agreement for Mental Health Day Treatment Services w/ Mind Springs Health
- j) Shared Regional Eligibility Technician agreement (DHS)
- k) (8) Pre-Hospital Provider License(s)
- l) Annual Qualified Exempt Child Care Provider Fiscal agreement w/ K Cattoor
- m) Licensed Provider Child Care Services Fiscal Agreement w/
 - Giant Step Pre-School & Child Care Center
 - Sherry Hixson
 - Joyce McClanahan

- Linda Nichols
 - Yong Teeter
 - Esther York
- n) 5 County Core Services Substance Abuse Services contract w/
- A&S Counseling
 - Community Education Center (CAPS)
 - Yampa Valley Psychotherapists
- o) Fair entertainment contract w/Bull Corp

Moe seconded the motion. Motion carried 3-0.

Public Comments, General Discussion & BOCC Reports:

BOCC

- ✓ **Moe** congratulated the winners in the Election, and gave condolence to those that didn't prevail.
 - ✓ **Cook** stated on July 2nd, there will be a CWD meeting at CNCC at 7pm.
- Beck discussed:**
- ✓ Meeting with the Governor's Office last week concerning sage grouse and the fact that they do not support the Governor's plan.
 - ✓ A Yampa Valley Integrated Water meeting last week.
 - ✓ The YVEA annual meeting last week. YVEA is in good shape financially.
 - ✓ A tour of the Swinging Bridge and receiving an update on construction progress.
 - ✓ He and Comstock attended a Conservation Easement workshop in Steamboat Springs.
 - ✓ Club 20 sponsored a meeting with Department of Interior Director David Bernhardt in Grand Junction. Beck felt the meeting went really well.
 - ✓ **Cook** stated they asked Secretary Bernhardt if Moffat County will be able to keep all of the Anvil Points money or if it will be used as a PILT offset.

Discussion on consent agenda item d: Herod stated across the State, counties are getting ready to deploy a new motor vehicle system. Counties will be attending trainings for the new Drives system. July 9th the Clerk and Recorder's office, with the exception of the Elections Division, will be closed. Herod stated all services, State-wide, will be unavailable August 1-5th.

Moe made a resolution to approve Resolution 2018-44 closure of the Clerk & Recorder's office. Cook seconded the motion. Motion carried 3-0.

Discussion on consent agenda item e: Comstock stated they are here to sign the 3rd round of the Brown's Park School lease for the Brown's Park alumni. Comstock stated around 2003-2004 the School District was going to tear down the Browns Park School. The Brown's Park Alumni Association found this unacceptable. The BPAA went to the School Board to request the money they would spend tearing down the school, give to the Commissioners and allow them to own the building. The Commissioner's would then do a \$1 a year lease to the BPAA. Comstock stated they have done 5 year leases each time. Kathy Bower stated they have done a lot of remodeling on the School House. They just recently ordered new windows.

Cook made a motion to approve the Memorandum and Lease agreement for the Brown's Park School with the Brown's Park Alumni Association. Moe seconded the motion. Motion carried 3-0.

KC Hume in attendance

Beck discussed a letter of support for the 2018 BUILD grant application for CO State Highway 13 Safety Project. Beck stated Highway 13 is the only paved highway between I70 and I80. It's anywhere from \$1-\$4 Million per mile to repave highways in Colorado.

Moe made a motion to accept and sign the letter of support for the 2018 BUILD grant application for CO Stated Highway 13 Safety Project. Cook seconded the motion. Motion carried 3-0.

Beck discussed the letter of support for Yampa Leafy Spurge Project grant application. Beck stated there are 150 miles of river infected by the Leafy Spurge. The BOCC feels this is very important. Beck stated Leafy Spurge is harmful to sheep and cattle. Cook stated one of the other problems they have encountered is that the chemicals used to spray are not safe near the river.

Cook made a motion to approve the funding for the Yampa Valley Leafy Spurge project. Moe seconded the motion. Motion carried.

Cook discussed a possible memo of understanding for EMS ambulance loan to Memorial Regional Health. Cook stated they will not be moving forward with this at this time.

General Business & Administrative Items:

Staff Reports:

Human Resources Department – Lynnette Siedschlaw

Siedschlaw presented requisitions for the following positions:

- Extension Office: Temp Fair Security
- Department of Human Services: FT Social Caseworker
- Weed & Pest: FT Weed & Pest Manager
- Road & Bridge: FT Mechanic
- Finance: PT Finance Specialist
- Grounds & Building: FT Grounds/Facility Maintenance Technician (2)

Siedschlaw discussed the Extension Office temporary position for security. Siedschlaw stated this is a budgeted item and a temporary position hired through Flint Personnel.

Moe made a motion to approve Extension Office temporary position through Flint Personnel. Cook seconded the motion. Motion carried 3-0.

Siedschlaw stated this position is a Social Caseworker at Department of Human Services. This position has been vacant since June 7th. Rose stated this position is reimbursed 80% by the State. This job is a case worker position that does adult and child welfare, and responds to reports of abuse, neglect and case management. Rose stated in CO the average burnout rate for a caseworker is 18 months. Moe commented to say that Rose and her team have done a tremendous job. They are very efficient and effective in our community. Rose stated they have 6 caseworkers with roughly 17 cases each. Beck stated they have a process in place to visit with department heads to discuss other avenues to make sure they are making the best decisions possible.

Moe made a motion to approve the full time social case worker position. Cook seconded the motion. Motion carried 3-0.

Siedschlaw stated the Weed and Pest Management Manager position is open. Cook stated they have had workshops to decide how to best fill this position. Cook stated they have discussed combining this position with something else due to down time in the winter. They have also discussed contracting it out.

Cook made a motion to approve the position for Weed and Pest Management Director. Moe seconded the motion. Motion carried 3-0.

Siedschlaw stated there is a mechanic position that will be vacant at Road and Bridge. Miller stated they are already down a person in this area, and good mechanics have been hard to keep lately due to the local mines paying more. Cook stated he agrees with Miller that the County has to have good qualified mechanics to maintain equipment.

Moe made a motion to approve the full time mechanics position at Road and Bridge. Cook seconded the motion. Motion carried 3-0.

Siedschlaw stated the finance position is a part time position. Cook stated he thinks this is a position that needs to be separated from other finance duties. Moe agreed and thought part time would allow them time to look at reorganizing.

Moe made a motion to approve the part time finance specialist position. Cook seconded the motion. Motion carried 3-0.

Siedschlaw stated there are 2 positions open in Facilities Maintenance, one at Loudy-Simpson and one at the Courthouse. Siedschlaw stated they would like to temporarily fill these positions through Flint Personnel. Siedschlaw stated they would like to place both of these positions at Loudy-Simpson for now, to get the park up and going.

Cook made a motion to approve two full time temporary positions for Facilities Maintenance through Flint Personnel. Moe seconded the motion. Motion carried 3-0.

Airport – Jerry Hoberg

Hoberg discussed the Airport lease agreement with BLM. Hoberg stated they have had a lease agreement with BLM for a while now. Hoberg stated it has been brought to their attention that helipads would be of use at the Airport. Hoberg would like to leave the current lease agreement as it is and add that the BLM will give them \$50,000 to build to helipads.

Cook made a motion to approve the lease with BLM with the addition of \$50,000 to build two helipads. Moe seconded the motion. Motion carried 3-0.

County Attorney – Rebecca Tyree & Airport – Jerry Hoberg

Hoberg discussed the Land Use agreement with BLM for fire season. Hoberg stated the last few fire seasons have seen crews bringing in more equipment than the other lease states. When this happens the BLM asks to form a Land Use Agreement. This resolution will allow Hoberg to get a signature from the BOCC Chairman without having to wait for a BOCC meeting. The agreement can then be approved by all BOCC at the next meeting.

Tyree discussed Resolution 2018-69: Resolution adopting procedure for emergency meetings by the Board of County Commissioners and adopting procedure for chair of Board of County Commissioners to sign land use agreements with BLM in event of natural disaster.

Cook made a motion to approve Resolution 2018-69: Resolution adopting procedures for emergency meetings by the Board of County Commissioners and adopting procedure for chair of Board of County Commissioners to sign land use agreements with BLM in event of natural disaster. Moe seconded the motion. Motion carried 3-0.

Natural Resources Department – Jeff Comstock

Comstock presented a comment letter to BLM re: TMA3 route inventory. Comstock stated he is requesting BOCC to sign a comment letter to BLM concerning Travel Management Area 3. Comstock stated this has been a two year process. The first Travel Management Area was Vermillion and Sandwash. The second Travel Management Area was Great Divide. Travel Management Area three will encompass the rest of the County. Comstock stated the comment he is asking the BOCC to sign has 3 parts; the first comment shows BLM the roads that were missed, the second comment shows lands with Wilderness character, and the third comment is incorporate the draft off highway map.

Cook made a motion to accept and sign the letter to BLM re: TMA3 route inventory. Moe seconded the motion. Motion carried 3-0.

Sheriff's Office – KC Hume

Hume discussed fire restrictions in Moffat County. Hume stated the resolution the BOCC has before them concerns moving the County into Stage 1 fire restrictions. Hume stated he has conference calls weekly with local cooperators that deal with wildland management. Hume stated fire danger is extremely high in our area.

Moe made a motion to approve resolution 2018-70, Stage 1 Fire Restriction on open fires and open burning in the unincorporated areas of Moffat County. Cook seconded the motion. Motion carried 3-0.

Presentations:

Community Task Force

Beck stated about three months ago the BOCC hired a firm to help them come up with suggestions in terms of saving money and increase revenues. The BOCC had a series of three meetings with the “Influencers”. Paul Knowles stated the Museum, the Libraries and the Parks were three areas that were discussed. Knowles stated the last meeting they had was to take what was said, summarize it and put forth recommendation from the group. Doug Winters wanted to thank the BOCC for putting the group together. Winters stated he wanted to stress that the County is in a financial situation that he feels a lot of people in the community don’t realize. Winters stated last year the BOCC cut \$1.7 million out of there budget, and there are likely more cuts that still need to be made. Winters appreciates the BOCC for putting this group together to try and brainstorm ideas on how to help. Winters stated what he wants everyone to understand that there is budget shortfall and there are nonessential services, such as the Museum, the Libraries and the Parks. This group feels that the Museum, the Libraries and the Parks are indeed essential to Moffat County. They feel if you want Craig and Moffat County to thrive you need these services. Winters stated the group recommended getting the City involved in this process to maintain these services. They are not asking the City to take over, but help find ways to save these entities. Winters stated the group would like to see a mill-levy question on the ballot this year for the Museum and the Libraries. Cook stated that even if a mill-levy was passed, it would still be over a year before that money was collected. Moe stated this is not a silver bullet fix; there are still long and short term decisions that need to be made. Booker stated she is not in favor of sun-setting a mill-levy; this is something that needs to be maintained for years to come. Beck feels it is better when these kinds of things are discussed in public and with other community leaders. Beck stated this will not just be a ballot question; it will be talking with the City and other anchor institutions. Mayor Ponikvar feels that the group should go forward with the mill-levy question. Booker stated moving meetings to the evenings would help attendance.

Adjournment:

Beck adjourned the meeting at 10:33am.

Meeting Adjourned

Submitted by: Tori Pingley, Deputy Clerk and Recorder

Approved by: Fray Beck

D. Col

Franklin G. Moe

Approved on: July 10, 18

Attest by: Tori Pingley

