

Moffat County Board of County Commissioners
221 W Victory Way Suite 130 Craig, CO 81625

July 10, 2018

In attendance: Ray Beck, Chairman; Don Cook, Vice Chair; Frank Moe, Board Member, **absent**; Tori Pingley, Deputy Clerk & Recorder; Rebecca Tyree; David Tan; Paul Knowles; Dan Davidson; Roy Tipton; Jeff Comstock; Ken Wergin; Lynnette Siedschlaw; Beth Gilchrist; Linda DeRose; Laura Willems; Dollie Rose; Tara Wojkiewicz; John Ponikvar; Carol Preece; Lila Herod; Mindy Curtis; Johnny Garcia; Cindy Looper; Lennie Gillam; Linda Peters;

Call to Order
Pledge/Opening Prayer

Cook made a motion to approve the agenda as presented. Beck seconded the motion. Motion carried 2-0.

Consent Agenda:

Cook made a motion to approve the consent agenda.

Review & Sign the following documents:

- a) Approve minutes: June 28
- b) Resolution for Transfer of Intergovernmental Funds for the month of December 2018-19
- c) Resolution for Transfer of Intergovernmental Funds for the month of July 2018-22
- d) Resolution for Payment of Payroll Warrants: 2018-71
- e) Resolution for Transfer of Payment of Warrants: 2018-72
- f) Resolution for Voided Warrants for the month of July 2018-73
- g) Monthly Treasurers Report
- h) Discharge Monitoring report – Limestone Pit
- i) 5 County Core services Mental Health Services contract w/A&S Counseling
- j) Core Services Life Skills Services contract w/A&S Counseling
- k) Core Services Life Skills/Equine Therapy Services contract w/A&S Counseling
- l) Department of Human Services University of Denver intern contract
- m) Colorado Works Program contract extension(s):
 - J Adams
 - Prather Productions
 - S Skwarek

Beck seconded the motion. Motion carried 2-0.

Public Comments, General Discussion & BOCC Reports:
BOCC

Beck Discussed:

- ✓ A Broadband Initiative meeting at 4:30 pm this afternoon at City Hall.
- ✓ Due to the increasing costs of fighting wildland fires, Sheriff KC Hume has submitted an application to the State of Colorado for the EFF (Emergency Fire Fund) to get assistance in Moffat County.
- ✓ Meeting with Cathy Ritter of the Colorado Tourism Office regarding the Dinosaur Welcome Center

- ✓ The first of two Club 20 summer policy meetings that was held in Lake City July 12th & 13th. The next meeting will be held in Granby July 26th & 27th.
- ✓ The regional Economic Development forum held at the Clarion July 11th

Cook discussed:

- ✓ The CWD meeting that was held in Craig on July 2nd.

Beck discussed a letter of interest for an open seat on the Library Board submitted by Carol Haskins. Cook stated he feels Haskins is very active in the community and will do a great job.

Cook made a motion to appoint Carol Haskins to the Library Board seat. Beck seconded motion. Motion carried 2-0.

General Business & Administrative Items:

Staff Reports:

Road & Bridge – Linda DeRose

DeRose presented the bid comparison sheet for Asphalt bids for the 2018 paving season. The Road & Bridge Department received two bids; one from Oldcastle SW Group and one from Kilgore Companies. DeRose recommended that they go with Kilgore Companies at \$786,000. DeRose feels they will actually be able to get 4 and a half miles of paving.

Cook made a motion to approve Kilgore Companies for Asphalt. Beck seconded the motion. Motion carried 2-0.

Human Resources Department – Lynnette Siedschlaw

Siedschlaw presented requisitions for the following positions:

- Finance-FT Finance Specialist (2 positions)
- Housing Authority-Occasional Assistant Night Manager
- Department of Human Services-FT Self Sufficiency Case Manager

Siedschlaw stated the first position is for Self Sufficiency Case Manager, this is a budgeted position and the State pays 80%. Vacancy is because employee moved to Sheriff's department. Rose stated

Cook made a motion to approve the Self Sufficiency Case Manager position.

Siedschlaw stated there are two positions requested both are budgeted positions. One is Accounts Payable and the other is Payroll.

Cook made a motion to approve the Accounts Payable and the Payroll positions in the Finance Department. Beck seconded the motion. Motion carried 2-0.

Siedschlaw stated this position is for a Night Assistant Manager position at Sunset Meadows I. This is budgeted for 180 hours and will be shared through multiple positions. Residents will fill these positions.

Beck made a motion to approve the Night Assistant Manager position. Cook seconded the motion. Motion carried 2-0.

- Discussion and possible approval of Housing Department Authority Director salary offer

Siedschlaw stated there was discussion pertaining to the Housing Authority Director position salary level. It was offered at a Step 2 pay rate and the applicant requested a Step 4 pay rate.

Beck made a motion to adopt the Step 4 salary changes for Housing Authority Director position. Cook seconded the motion. Motion carried 2-0.

Department of Human Services – Dollie Rose

Rose discussed the Employment First program presentation. Rose stated there are 4 options to choose from and gave an overview of each. Willems stated the Employment First program previously partnered with the Colorado Workforce Center on this and had good results. Willems reviewed existing incentives in the Employment First fund. There is currently \$12,850.50 that can be utilized and reinvested back into this program. If it is reinvested they can be reimbursed back 150% of the incentives. Willems stated the current anticipated allocations for this are \$51,065.84. The majority of this is 50/50 funding that has to be matched by the County. Rose stated there are two groups, the Able Bodied group and the Non-Able Bodied groups in the mandatory program. Cook stated he would like to table this until after the Hearing for further discussion.

Clerk & Records Office – Lila Herod/Public Hearing Liquor License

Beck read the proceedings for a public hearing. Herod discussed a liquor license request for VFW/Balloon Fest Beer Garden. Beck asked if there was anyone for/against the required three times. Cindy Looper testified on behalf of VFW. Looper stated the VFW does a great job. Beck declared the public hearing closed.

Cook made a motion to approve the Liquor License for VFW/Balloon Festival. Beck seconded the motion. Motion carried 2-0.

Department of Human Services – Dollie Rose

Rose continued discussion of the Employment First program presentation. Willems stated there would be an estimated 150 individuals Moffat County would be working with as part of this program. Willems stated by not implementing this program the County could potentially draw individuals receiving food assistance that would be exempt from any work requirements. Willems also stated with this program the DHS will be requesting a ¾ FTE.

Cook made a motion to approve the Employment First program option 1, Mandatory Program. Beck seconded the motion. Motion carried 2-0.

Youth Services – Tara Wojtkiewicz

Wojtkiewicz presented the annual Colorado Youth Detention Continuum (Formally Senate Bill 94) 14th Judicial Sub-Grantee Agreement to be approved and signed.

Beck made a motion to approve the Colorado Youth Detention Continuum 14th Judicial Sub-Grantee Agreement, Formally known as Senate Bill 94. Cook seconded the motion. Motion carried 2-0.

Presentations:

Community Task Force

The Community Task Force discussed their final recommendations. Knowles stated after the last BOCC meeting there were a few new points raised. He stated that upon further discussion with the Community Task Force group members who were present in the previous meeting, they concluded to ask the BOCC to formally file intent for a November ballot question in regards to a mill levy dedicated solely for the Museum of Northwest Colorado and the Moffat County Library. After the intent is filed, Knowles stated that the Task Force will reconvene to begin formulating the ballot question specifics.

Cook made a motion to formally file intent to put a question on the ballot. Beck seconded the motion. Motion carried 2-0.

McMahon & Associates – Paul Backes

Backes presented and discussed the 2017 Audit report.

Cook made a motion to accept the 2017 Audit report by McMahon & Associates. Beck seconded the motion. Motion carried 2-0.

Adjournment:

Beck adjourned the meeting.

Meeting Adjourned

Submitted by: Tori Pingley, Deputy Clerk and Recorder

Approved by: *Tony Beck*

Ron Cook

Franklin G. Moe

Approved on: *July 27th 2018*

Attest by: *Tori Pingley*

