

Rental of Picnic Shelters

(this form is informational only, please do not return):

Security may be required if you have a band, if alcoholic beverages will be consumed or if Moffat County determines that your picnic creates a security risk. Payment of rent and security deposit is due at least ten business days prior to your picnic. Failure to pay when due may result in cancellation of your picnic if another party wishes to book the picnic area. Failure to pay by 5:00 p.m. on the last business day prior to your picnic will result in cancellation of your reservation.

Your deposit is refundable, provided that there is no damage to the shelter and/or surrounding picnic area and that the shelter, picnic area, and restrooms have been cleaned. The cost of damage and/or cleaning will be withheld from your refund. Your security deposit will be forfeited if law enforcement intervention is necessary at your picnic or if the event is not in compliance with the specifications set forth in the Facility Use Agreement.

- **NO vehicles or BBQ's on grass**
- **No stakes in the ground without approval**
(if these rules are violated, your deposit will be forfeited)
- Small key opens gate padlock, brooms & squeegee, and electrical breaker box (top two breakers on left side turn on power to lights)
- Please encourage your guests to park in the lot behind the Maverick store (off 4th Street)

Cleaning Checklist for Fairgrounds Picnic Shelter:

- ❖ **If proper clean-up is not done, ½ of the damage deposit will be retained. All deposits will be held until after a thorough inspection by staff**
- ❖ **Pick up all trash in shelter and restrooms; empty in dumpster behind the shelter or by the Pavilion. Clean up any messes in the restrooms**
- ❖ **Wash down shelter, if necessary. Squeegee all water out of shelter**
- ❖ **Sweep shelter and restrooms**
- ❖ **Make sure everything is locked up and turned off**



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