

Moffat County Planning Commission Minutes

October 1st 2025

The Moffat County Planning Commission met in the Moffat County BOCC Chambers on October 1st 2025 at 6:30 p.m. The following were present:

Members: Megan Cook, Shauana Merrill, Ford Richmond, Rena Olsen

Staff: Candace Miller

Applicants and Guests: Micheal Martin

Shauana Called meeting to order at 6:30 pm

Approval of minutes –Ford made a motion to approve minutes from September 3rd meeting, Megan seconded. Motion passes.

ANNOUNCEMENTS

The County Commissioners will meet **October 14th 2025- at 8:30 am- Public meeting starts at 8:45**

The next Planning Commission Meeting will be **Wednesday November 5th 2025 @ 6:30 pm in the Commissioners chambers.**

Public Comment:

No public comment

Action items:

S-25-04- J.J Scot Minor Subdivision Final (Melissa Pretengen)

Candace Presented application for Final- She shared that a 1.33 acre section of an adjacent parcel, which had been included on the sketch/prelim plat, is being purchased due to a structure that had been built over the property line. The transaction between landowners had not yet taken place.

The board had previously agreed that the easement should be reflected on the final plat before final approval, which was added. The board voted 3-0 that the final plat would not be approved until documentation of the transaction for the 1.33 acres is proved to the planning office.

S-25-06-Powell Minor Subdivision Final

Candace Presented application, sketch /prelim had been discussed in September No concerns were identified/discussed. Board recommended 4-0 for approval of final plat . No conditions.

E-25-03- Michael Martin Exemption- Candace presented the application for exemption. It was explained that Mike Martin purchased the adjacent parcel and combined them. The 5 acre exemption included the residence and will be sold. Rena asked about the well location on the parcel. The board voted 4-0 to recommended approval of the exemption plat once the well location is call out.