

**MOFFAT COUNTY FACILITIES REQUEST FORM  
SECURITY ASSESSMENT FORM**

Please check the following boxes that apply for your request to use \_\_\_\_\_ a County facility;

1) Reason for facility rental (check all that apply):

- |   |  |
|---|--|
| <input type="checkbox"/> Birthday Party       | <input type="checkbox"/> Wedding/Reception |
| <input type="checkbox"/> Youth under (13 yrs) | <input type="checkbox"/> Dance             |
| <input type="checkbox"/> Teenage (13-18 yrs)  | <input type="checkbox"/> Band or D.J.      |
| <input type="checkbox"/> Adult (over 18 yrs)  |  |
| <input type="checkbox"/> Picnic               |  |
| <input type="checkbox"/> Other: _____         | Maximum # of people attending: _____       |
| Purpose                                       |  |

2) Alcohol Use:

- Are you providing alcohol to people attending?
- Will alcohol be allowed into the facility from people attending?
- Will alcohol be sold at the facility during your event?

3) Are you charging admission to your event?

- Yes
- No

4) Are you asking for donations for your event?

- Yes
- No

5) Exact times your event is open to public:

Start: \_\_\_\_\_ End: \_\_\_\_\_ Date: \_\_\_\_\_

6) Do you understand you will **lose your security deposit** if:

- ❖ The facilities are damaged from your event, you are responsible for payment of the damages in full, and/or
  - ❖ Law enforcement has to respond to your event?
- Yes
  - No

7). Even if it is deemed no security is necessary for your event, The Moffat County Sheriff's Office may still conduct a walk through of the facility during the course of the event. Do you understand that any deviation from the information you have provided on this form (the boxes you have marked) may result in the termination of your event and forfeiture of your security deposit?

- Yes
- No

8). Drivers license # (attach copy) \_\_\_\_\_

\_\_\_\_\_  
Signature of Responsible Person      Date

\_\_\_\_\_  
County Signature      Date

**The Sheriff's Office requires security for this event**    Yes     No

\_\_\_\_\_  
Sheriff's Office Signature / Date