



1198 West Victory Way
Craig, Co, 81625

Application for Certified Copy of Death Certificate

Colorado has death records for the entire state since 1900. Certified copies of death certificates are available in the county where death occurred.

Information about person whose death certificate is requested – please type or print.

| | | | | | | |
|-----------------------|---------------------|-----|----------------------|--------------------------|-------------------------------|--|
| Full name of deceased | First | | Middle | | Last | |
| Date of Death | Month | Day | Year | Age at death | State of Birth | |
| Place Of Death | City | | | County | State Colorado ONLY | |
| Reason for Request | | | | Today's Date | | |
| Type of Certificate | FULL VERSION | | LEGAL VERSION | VERIFICATION ONLY | | |

Pursuant to Colorado Revised Statues, 1982, 25-2-118 and as defined by Colorado Board of Health Rules and Regulations, applicant must have a direct and tangible interest in the record requested. The penalties for obtaining a record under false pretenses include a fine of not more than \$1,000.00, or imprisonment in the county jail for not more than one year or both such fine and imprisonment (CRS 25-2-118)

| | | | |
|---|------|---|-----|
| By signing below, I have read and understood that there are penalties for obtaining a record under false pretenses. All requests must be accompanied by a photocopy of the requestor's identification before processing. PLEASE RETURN YOUR REQUEST WITH A PHOTOCOPY OF YOUR DRIVER'S LICENSE, STATE ID, OR PASSPORT. | | | |
| Printed Name of Person Making Request | | Your Relationship to Deceased (Proof of relationship required* <i>see reverse side</i>) | |
| Signature of Person Making Request | | | |
| Address | City | State | Zip |
| | | Daytime Phone () | |

Ways to Order

Charges

Apply in Person at the county in which death occurred in for records before 2015.
Monday thru Friday from 9:00 am – 4:00 pm

\$25.00 = For 1st copy (or search fee when no record is found);
\$20.00 = for each additional copy
(Same request at the same time)
\$20.00 Exchange Fee / \$20 Correction (Amended) Fee

Mail or drop off your completed application with credit card information, proof of ID, and proof of relationship to the address above.

VA Copy \$ **0**

All Mailed Items Are An Extra \$5.00 Charge

Mail or Pickup _____ Number of copies requested = **TOTAL:** \$ _____

OFFICE USE ONLY – PAYMENT: CREDIT CARD CASH CHECK

| | | |
|--|--|--|
| Credit Card Orders – Please note we cannot take prepaid credit cards | | |
| Card Type: Visa Mastercard Registrant Name: _____ | | |
| Cardholder Name: _____ Exp. Date: ____ / ____ CID _____ | | |
| Card Number: _____ | | |
| OFFICE USE ONLY <u>Cash</u> _____ <u>Check#</u> _____ <u>Other</u> _____ | | |

Date prepared _____

DCN # _____

***Certified copies of death certificates may be issued to:**

(Proof of relationship is required: e.g., marriage certificates, birth certificates, court orders)

- Parents
- Grandparents and Great Grandparents – with proof of custody and direct tangible interest
- Grandchildren – with proof of direct tangible interest
- Stepparents
- Siblings
- Spouse
- Ex-spouse with proof of direct and tangible interest
- Adult children/Step Children
- In-laws, aunts, uncles, nieces, nephews, cousins if it is needed to administer the deceased's estate or other direct and tangible interest
- Legal representatives of any of the above
- Decedent's physician
- Funeral Director
- Employer of decedent so benefits
- Insurance company processing decedent's claim or death benefits
- Probate researchers
- Genealogists representing immediate family members with appropriate credentials
- Creditors
- Others who may demonstrate a direct and tangible interest when information is needed for determination or protection of a personal or property right
- Informant listed on the requested death certificate

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